

## **MANSFIELD TOWNSHIP COMMITTEE MEETING**

**December 9, 2020**

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

This meeting was held in person and on the Zoom platform. The Township Committee and the public were able to remotely hear the meeting audio.

Roll Call: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Salute to the flag was done by all.

### **APPROVAL OF THE MINUTES**

Mr. Hayes made a motion to approve the November 24, 2020 Regular Session Minutes, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

Mr. Hayes made a motion to approve the November 24, 2020 Executive Session Minutes, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **BILL LIST**

Mr. Hayes made a motion to approve the December 9, 2020 Bill List, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: Mr. Farino

### **CLERK'S REPORT**

Ms. Hrebenak reported:

Planet Network – Correspondence is in the packet regarding the resolution that we tabled. The Committee needs to take action on it. Mr. Lavery stated they have to ask permission to use the Right of Way for the Internet service. Ms. Hrebenak asked the Committee to review it so it can be discussed at the next meeting.

Rockport Barn – Word was received from DEP regarding the Rockport Game Farm. They are not interested in leasing us any other buildings besides the pole barn. At this point, they are not going to demo the buildings because they are going to use them.

Senior Reimbursement - Mayor Watters asked about the money being returned to the Senior group from the theatre that closed. Ms. Hrebenak asked Mr. Lavery if he had gotten a response from the Theatre. Mr. Lavery had not received a response.

\$161,000,000 Grant – Mayor Watters asked about this grant. Ms. Hrebenak stated it was for Municipal Aid for the entire state that we received some of the money.

### **FINANCE REPORT**

Mrs. Mollineaux stated the items on the agenda are for clean up before the end of the year.

### **EMPLOYEES' REPORTS**

Historical Scavenger Hunt – Mrs. Fascenelli stated a copy of the final Historical Scavenger Hunt questions and word search was submitted in the packet for Committee approval to be placed on the website so residents can participate.

Mayor Watters made a motion to allow the Historical Scavenger Hunt to be put on the website, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **OFFICE OF EMERGENCY MANAGEMENT**

Mr. Peter Hannah, OEM Director reported a year-to-date report:

PPE – They have successfully obtained enough PPE to supply our first responders throughout this period of time. It's been difficult and he thanked the community and shop owners for supplying N95 masks, gloves, and hand sanitizer when we couldn't get any. We were unsuccessful in obtaining PPE from the County. The supply chain has now gone into fruition with enough supplies, and are now being distributed through the correct channels. We are still obtaining masks and gloves where needed and a few services are asking for particular items which we are trying to get. We are supplying it to EMS, Fire, and PD when we can.

2-Way Communications – There is a significant safety issue for our first responders with the system's 12-year-old units constantly breaking down and we are no longer able to get parts for them. There is a project to replace the 2-way radios, including in the vehicles, to a more robust and purpose-built communication system. We would have to find a grant available for every item. The quote is for every single item which includes carriers, belts, vehicle units, and hand-held units is \$396,000. To seek finance for this would be through the grant system and we will have a grant writer from start to finish to submit the grant applications. If we use communications from companies such as Kenwood and Motorola, there is a 50% discount on the grant writer's fees of \$2,500. The units we're looking at can be updated and upgraded should the county go to a digital system. Mayor Watters said to put the grant writer's fee in the grant.

Mr. Hayes made a motion to authorize Mr. Hannah to apply for the grant, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

COVID Testing – Mr. McGuinness stated the firehouse had a COVID exposure and members were unable to get tested. There needs to be a process for first responders to get tested. Mr. Hannah explained that he is looking into what options that there are for testing.

## **ENGINEER'S REPORT**

Watters and Heiser Roads – All forms are ready for the Mayor to sign to go the State by the next meeting.

Airport and Janes Chapel Roads – Will go through the Co-Op. The cost is significantly less than our construction cost estimate. In 2021, South State won the contract for our district at \$67 a ton. We had estimated \$80 a ton and last year it was Tilcon at \$74.40 a ton. In the new year, we can contact South State and get the project rolling.

Mt. Bethel Road – Mayor Watters would like Mr. Kastrud to look into having Mt. Bethel Road done from end to end to see what it would cost. Mr. Snyder had sent a note earlier today to ask

about rough quantities for Mt. Bethel. Mayor Watters doesn't foresee us getting a grant in time for that road, so we may have to do some ourselves.

Stormwater Ordinance – This ordinance is due for update by March 2<sup>nd</sup> or 3<sup>rd</sup>. Mr. Kastrud will have a summary prepared for the next meeting with the changes to include green infrastructure. It will not create a huge additional cost for recording. The biggest change will be at the Planning Board levels when they review plans. Mr. Kastrud stated it will be different with the RSIS rules. There will no longer be large detention basins, it will be rain gardens or small detentions of wet or dry basins. Everything will be handled on a much smaller scale.

### **PUBLIC PORTION**

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

### **RESOLUTIONS**

#### **RESOLUTION NO. 2020-168**

#### **TOWNSHIP OF MANSFIELD WARREN COUNTY**

#### **Granting Paid Sick Leave to Police Department (Patrolman)**

**WHEREAS**, the Township Committee ("Committee") of the Township of Mansfield ("Township") finds and declares that Michael Madonna ("Employee") is an employee of Mansfield Township Police Department; and

**WHEREAS**, the Committee further finds and declares that the Employee will be out of work on paid leave as of December 9, 2020; and

**WHEREAS**, the Committee further finds and declares that the Employee has leave days accrued that could be used for salary compensation during the duration of his paid leave;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Mansfield does hereby grant paid leave to Township Employee, Michael Madonna during the period of December 9, 2020 through February 9, 2021; and

**BE IT FURTHER RESOLVED** that the Township Clerk be and is hereby directed to formally notify the Police and Firemen's Retirement System of said status and to cause the same to be included in the records maintained for said employee.

Mr. Hayes made a motion to approve Resolution 2020-168, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters  
Nays: None  
Absent: Mrs. Mora Dillon  
Abstain: None

**RESOLUTION # 2020-169  
TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY  
AUTHORIZING CANCELLATION OF A RESERVE BALANCE**

**WHEREAS**, a reserve balance exists for a public and private grant which is required to be cancelled by resolution;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mansfield Township Committee of the Township of Mansfield that the following grant reserve balance be cancelled:

<u>TITLE</u>	<u>Reserve Balance</u>	<u>Receivable Balance</u>
Association of New Jersey Environmental Commissions Open Space Steward Project Grant	\$ 356.67	\$ 323.52

**RESOLUTION 2020-170**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**RESOLUTION TO CANCEL THE BALANCE ON A PURCHASE ORDER ISSUED TO THE GREAT MEADOWS DESIGN DATED AUGUST 15, 2019**

**WHEREAS**, the Township of Mansfield issued a purchase order on August 15, 2019 to The Great Meadows Design for an engineering evaluation of the mechanical system at the Township of Mansfield's Municipal/Police Building; and

**WHEREAS**, the purchase order was issued in the amount not to exceed \$ 10,000.00; and

**WHEREAS**, the Township of Mansfield was invoiced and paid \$ 6,500.00 for said services.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, authorizes the Chief Financial Officer to cancel the balance of \$ 3,500.00 on purchase order number 19-00850 dated August 15, 2019.

**RESOLUTION 2020-171**

**TOWNSHIP OF MANSFIELD  
WARREN COUNTY, NEW JERSEY**

**RESOLUTION TO CANCEL THE BALANCE ON A PURCHASE ORDER ISSUED TO QUALITY ROOF CLEANING,**

**DATED DECEMBER 7, 2017**

**WHEREAS**, the Township of Mansfield issued a purchase order on December 7, 2017 to Quality Roof Cleaning, LLC to replace the roof, gutters, leaders and gutter guards at the Township of Mansfield's Municipal/Police Building; and

**WHEREAS**, the purchase order was issued in the amount not to exceed \$ 70,300.00; and

**WHEREAS**, the Township of Mansfield has paid a total of \$ 68,894.00 for said services; and

**WHEREAS**, the remaining balance (2% retainage) equals \$ 1,406.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, authorizes the Chief Financial Officer to cancel the balance of \$ 1,406.00 on purchase order number 17-01341 dated December 7, 2017.

Mr. Farino made a motion to approve Resolution 2020-169 – 2020-171, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

**RESOLUTION 2020-172  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY  
RESOLUTION AUTHORIZING CLOSING OF PAYROLL ACCOUNT ENDING IN 0539**

**WHEREAS**, the Township of Mansfield maintains a "Payroll Account ending in 0539" which currently has a \$5,911.33 balance; and

**WHEREAS**, this bank account serves no necessary purpose as transactions related to "Payroll Account ending in 0539" are ultimately processed through the new Payroll Account; and

**WHEREAS**, the Township Chief Financial Officer suggests closing the "Payroll Account ending in 0539" and transferring the balance into the Township's Regular Account;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Township Committee authorize the Chief Financial Officer to close the "Payroll Account ending in 0539" and transfer the balance to the Township's Regular Account.

**RESOLUTION # 2020- 173  
FOR TRANSFER OF FUNDS  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, there are insufficient funds in some of the 2020 budget line items; and

**WHEREAS**, N.J.S.A. 40A:4-58 permits the transfer of funds from accounts with a surplus to cover such demands,

**NOW, THEREFORE BE IT RESOLVED**, (not less than two-thirds of all members thereof affirmatively concurring) that the Chief Financial Officer of Mansfield Township, County of Warren, State of New Jersey, is hereby authorized to make the following transfers in accordance with the provision of this resolution:

	<b>CURRENT FUND</b>	
<b><u>Account:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Group Insurance OE	\$ 30,000.00	
Accrued Sick Leave OE		\$30,000.00
<b>TOTALS</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>

Mr. Hayes made a motion to approve Resolution 2020-172 – 2020-173, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

**2020-174**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP,  
MORRIS COUNTY FOR LAND USE BOARD SECRETARY SERVICES**

WHEREAS, the Township of Mansfield is desirous of sharing services for Land Use Board Secretary Services with Washington Township, Morris County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Washington and the Township of Mansfield to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with Washington Township, Morris County for the Land Use Board Secretary Services.

**2020-175**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP,  
MORRIS COUNTY FOR FIRE PREVENTION**

WHEREAS, the Township of Mansfield is desirous of sharing services for Fire Prevention with Washington Township, Morris County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Washington and the Township of Mansfield to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with Washington Township, Morris County for the Fire Prevention Inspections.

**2020-176**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH WASHINGTON TOWNSHIP,**

**MORRIS COUNTY FOR ANIMAL CONTROL SERVICES**

WHEREAS, the Township of Mansfield is desirous of sharing services for Animal Control with Washington Township, Morris County; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1 et seq.) Empowers the Township of Washington and the Township of Mansfield to enter into such an agreement;

NOW, THEREFORE, BE IT RESOLVED that the Township of Mansfield Committee hereby authorizes the Mayor to execute a shared service agreement with Washington Township, Morris County for the Animal Control Services.

Mr. Hayes made a motion to approve Resolution 2020-174 – 2020-176, which was seconded by Mr. Farino.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

**RESOLUTION # 2020 –177  
REFUND OF OUTSIDE EMPLOYMENT OF OFF-DUTY POLICE  
TOWNSHIP OF MANSFIELD  
WARREN COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, Key-Tech issued a check in December 2017 in the amount of \$ 388.00 for Outside Employment of Off-Duty Police (quasi-public matters) account with The Township of Mansfield, County of Warren,

**WHEREAS**, there is a remaining balance of \$ 97.00 in their account,

**NOW, THEREFORE BE IT RESOLVED**, that the Township Finance Office be authorized to refund the amount of \$ 97.00 to Key-Tech.

Mr. Farino made a motion to approve Resolution 2020-177, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

**ORDINANCES**

**Second Reading**

**ORDINANCE # 2020 –14**

**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES AND WAGES FOR THE OFFICERS AND**

**EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES  
AND**

**BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:**

**SECTION 1,** The salaries per annum of rates of compensation of the following officers and employees of the Township of Mansfield are determined to be as follows:

Committee Members	\$ 3,000	\$ 4,950
Mayor	\$ 300	\$ 660
Deputy Mayor	\$ 270	\$ 330
Insurance Fund Commissioner	\$ 1,350	\$ 1,650
Municipal Clerk	\$ 46,250	\$ 80,000
Municipal Clerk Stipend	\$ 500	\$ 2,000
Elections Officer	\$ 150 / election	\$ 500 / election
Website Administrator	\$ 1,350	\$ 2,000
Deputy Clerk	\$ 21,000	\$ 60,000
Deputy Clerk	\$ 14 / hr	\$ 18 / hr
Depart. Of Health Deputy Registrar	\$ 21,000	\$ 35,655
Depart. Of Health Deputy Registrar	\$ 14 / hr	\$ 18 / hr
Chief Financial Officer	\$ 40,000	\$ 90,000
Acting Chief Financial Officer	\$ 9,000	\$ 65,000
Deputy Treasurer	\$ 9,000	\$ 20,000
Deputy Treasurer Stipend	\$ 500	\$ 5,000
Certified Tax Collector	\$ 10,000	\$ 60,000
Deputy Tax Collector	\$ 27,000	\$ 50,000
Alternate Deputy Tax Collector	\$ 1,000	\$ 2,750
Tax/Finance Clerk	\$ 16,216	\$ 19,820
Tax Search Officer	\$ 900	\$ 1,100
Tax Assessor	\$ 19,800	\$ 35,000
Certified Lists (Tax Assessor)	\$ 560	\$ 685
Assessment Search Officer	\$ 900	\$ 2,000
Tax Assessor Secretary	\$ 4,688	\$ 5,705
Municipal Housing Liaison	\$ 6,000	\$ 8,000
Open Space / Historical Secretary	\$ 233	\$ 450
Environmental Secretary	\$ 840	\$ 2,500
Land Use Board Secretary	\$ 10,000	\$ 18,000
Land Use Board Secretary (Shared Service)	\$ 3,000	\$ 7,000
Court Appearance by Zoning Officer	\$ 75 / appearance	\$ 95 / appearance
Police Chief	\$ 90,000	\$155,000
Police Secretary	\$ 22,000	\$ 55,000
Police Secretary (Temp or Part-Time)	\$ 14 / hr	\$ 17 / hr
Patrolmen	\$ 40,000	\$125,000
Sergeant	\$ 86,140	\$135,000
Lieutenant	\$ 88,494	\$145,000
Police Officer (Temp/Part-Time)	\$ 13.50 / hr	\$ 17 / hr
Detective Stipend	\$ 1,000	\$ 2,000
Corporal Stipend	\$ 1,000	\$ 2,000

EMT Stipend	\$ 1,000	\$ 2,200
K-9 Officer Stipend	\$ 1,000	\$ 2,000
Director Emergency Management	\$ 2,334	\$ 3,000
Deputy Emergency Mgt. Director	\$ 500	\$ 700
DPW Superintendent	\$ 62,546	\$ 90,000
Assistant Dept. of Public Works Supervisor	\$ 250.	\$ 2,000
Machine Operator	\$ 30,000	\$ 75,000
Mechanic/Laborer	\$ 30,000	\$ 65,000
Part-Time Laborer/Snow Plow Driver	\$ 10 / hr	\$ 25 / hr.
Part-Time Laborer/Snow Plow Driver with CDL	\$ 10 / hr	\$ 30 / hr.
DPW Secretary	\$ 14 / hr	\$ 17 / hr
Certified Recycling Professional	\$ 2,000	\$ 2,500
Recycling Attendant	\$ 30 / hr	\$ 55 / hr
Clean Communities Coordinator	\$ 1,300	\$ 4,000
Judge	\$ 33,817	\$ 99,500
Court Administrator	\$ 43,479	\$ 85,600
Deputy Court Administrator	\$ 25,000	\$ 70,000
Part-Time Violations Clerk	\$ 11 / hr	\$ 21 / hr
Temporary Violations Clerk	\$ 11 / hr	\$ 15 / hr
Call-Outs	\$ 50 / each	\$ 60 / hr
Court Security	\$ 75 / session	\$ 165 / session
Bonus	\$ 50	\$ 3,000

Mr. Farino made a motion to approve the second reading of Ordinance 2020-14, which was seconded by Mr. McGuinness.

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **ORDINANCE 2020- 16**

#### **AN ORDINANCE TO AMEND CHAPTER 117-3 OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY ENTITLED ALCOHOLIC BEVERAGE CONTROL**

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are

hereby amended to read as follows:

117-3 LICENSE FEES		
Annual License	Annual Fee	Number of License
Plenary Retail Consumption	\$1300.80	4
Plenary Retail Distribution	\$ 649.20	1

Section 2. The provision of this section with respect to the limitation on the number of license shall not apply to the renewal or transfer of licenses presently issued.

Section 3. This Ordinance shall take effect immediately upon publication as provided by law.

Mr. Hayes made a motion to approve the second reading of Ordinance 2020-16, which was seconded by Mr. McGuinness.

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **ORDINANCE 2020-17**

#### **AN ORDINANCE TO AMEND CHAPTER 123-2 OF THE CODE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY ENTITLED ANIMAL CONTROL**

BE IT ORDAINED BY THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD:

Section 1. The following sections of the Code of the Township of Mansfield are hereby amended to read as follows:

#### 123-2 LICENSE

“...registration tag shall pay a fee of ten dollars (\$10.00) for each dog spayed or neutered and fifteen dollars (\$15.00) for each dog not spayed or neutered.”

#### 123-11 LICENSING REQUIREMENTS

“...fee of six dollars (\$6.00) for a spayed or neutered cat and ten dollars (\$10.00) for a cat not spayed or neutered.

Section 2. All ordinances inconsistent with the foregoing shall be deemed repealed by this ordinance.

Section 3. This Ordinance shall take effect immediately upon publication as provided by law.

Mr. Hayes made a motion to approve the second reading of Ordinance 2020-17, which was seconded by Mr. McGuinness.

Mayor Watters opened the public portion of the meeting; seeing no comment from the public, public portion was closed.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **OLD BUSINESS**

Auction Vehicles – Mr. Hayes asked about the ambulance. Mayor Watters suggested we lower the price and put it up for auction again. A minimum of \$5000 for ambulance and \$10,000.

Mr. McGuinness made a motion to set an auction minimum for the vehicles, which was seconded by Mr. Hayes.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **EXECUTIVE SESSION**

Mayor Watters announced moving into Executive Session.

Mr. Lavery stated the Executive Session discussion will include:

- Contractual matter
- Contractual matter dealing with windows

Mr. Farino made a motion to go into Executive Session at 7:58 pm, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **RETURN FROM EXECUTIVE SESSION**

Return from Executive Session.

Roll Call: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Mr. Lavery announced the return from Executive Session at 8:27 pm where they discussed:

- Two contractual matters:
  - Grant writer for Tri-County Fire
  - Windows for the municipal building
- Rice Notice for an employee

No official action was taken. Copies of these minutes will be available at such time the Committee determines there is no longer a harm to the public interest.

Mr. Lavery requested an authorization for the issuance of a Rice Notice to the employee discussed in Executive Session.

Mr. Hayes made a motion authorizing Mr. Lavery to send a Rice Notice, which was seconded by Mr. McGuinness.

Ayes: Mr. Hayes, Mr. Farino, Mr. McGuinness, Mayor Watters

Nays: None

Absent: Mrs. Mora Dillon

Abstain: None

### **COMMITTEE COMMENTS**

Open Space – Mr. Hayes stated the Open Space Committee is in favor of the Township purchasing the train station. Mr. Farino is not in favor of it due to the burden placed on the taxpayers to maintain the property.

Mr. Hayes made a motion to adjourn at 8:30 pm, which was carried by all.